



"Full Service at Your Service"

REAL ESTATE • SINCE 1945
4630 Geary Blvd. San Francisco, CA 94118-2934
Ph 415.752.3600 • Fx 415.752.3904

Borrower Assistance Application

\*This information will only be used to aid in the evaluation of homeownership preservation options, not for any other purpose.



Please print and fill out this application as completely and accurately as possible. If you have a co-borrower, please have him or her fill out the "Co-borrower" section. When done completing the application, you may fax it to (415)752-3604, Attn: LCA Dept. or mail it to: Cournale & Co., Attn: LCA Dept., 4630 Geary Blvd., 2nd Floor, San Francisco, CA 94118.

1. Borrower Name: \_\_\_\_\_

Co-Borrower Name: \_\_\_\_\_

2. Please provide us your current phone numbers:

( ) ( )
Borrower's Home Phone Work or Mobile

( ) ( )
Co-Borrower's Home Phone Work or Mobile

3. What is your Cournale & Co. loan #: \_\_\_\_\_

4. What is the address of your property address:

Street Address

City State Zip Code

5. Are you and/or the co-borrower currently living in the property? [ ] Yes [ ] No

6. Why are you having trouble making your mortgage payments? Select all that apply:

- [ ] Reduced income [ ] Loss of employment [ ] Death [ ] Illness [ ] Other

Please explain:

Multiple horizontal lines for explaining mortgage payment issues.

7. Would you prefer to keep your property or sell it?

- [ ] Keep my property [ ] Sell it

8. If you prefer to sell your property, is it listed on the market?

- [ ] Currently listed [ ] Previously listed [ ] Never listed

9. Do you have any other loans on the property?

- [ ] Yes [ ] No

10. If you have other loans on the property, approximately how much do you owe on all other loans combined?

\$ \_\_\_\_\_

11. Have you contacted the HUD-certified housing counseling agency? [ ] Yes [ ] No

12. Please enter how much you pay for the items below and total them in the last row.

Table with 3 columns: MONTHLY EXPENSES, BORROWER, CO-BORROWER. Rows include: Other Home loans, rent & liens, Auto Loan(s), Auto: Insurance & Other Expenses, Credit Cards & Installment Loans, Health Insurance, Medical Expense, Child Care, Child Support & Alimony, Food, Miscellaneous Spending Money, Utilities, Communications (cell phone, internet), Other, and TOTAL.

16. Please enter your income details and total them in the last row.

<u>MONTHLY INCOME</u>	<u>BORROWER</u>	<u>CO-BORROWER</u>
Gross Income	\$ _____	\$ _____
Other Income (unemployment, child support, etc.)	\$ _____	\$ _____
Other _____	\$ _____	\$ _____
Other _____	\$ _____	\$ _____
<b>TOTAL</b>	\$ _____	\$ _____

17. Please enter how much money you have in the assets below and total them in the last row.

<u>ASSET</u>	<u>BORROWER</u>	<u>CO-BORROWER</u>
Checking Account(s)	\$ _____	\$ _____
Savings & Money Market Account(s)	\$ _____	\$ _____
Stocks, Bonds & CDs	\$ _____	\$ _____
Retirement Account(s)	\$ _____	\$ _____
Home Equity	\$ _____	\$ _____
Other Real Estate Equity	\$ _____	\$ _____
Cars (with no loan payments)	\$ _____	\$ _____
Other: _____	\$ _____	\$ _____
<b>TOTAL</b>	\$ _____	\$ _____

I/We agree that the financial information provided is an accurate statement of my/our financial status. I/We understand and acknowledge that any action taken by the lender of my/our home loan on my/our behalf will be made in strict reliance on the financial information provided. My/our signature(s) below grants the holder of my/our home loan the authority to confirm the information I/we have disclosed in this financial statement, to verify that it is accurate by ordering a credit report and to contact my/our real estate agent and or credit counseling representative (if applicable). By signing below, I/we advise you that if I/we should hereafter reinstate my/our home loan, or payoff my/our home loan in full, then by doing so and without the necessity of any further action on my/our part, I/we hereby expressly withdraw this request for a loan workout. In that event, I/we hereby direct you to take no further action to process this request for a workout.

X \_\_\_\_\_

X \_\_\_\_\_

**DON'T FORGET! DID YOU....**

- Fully complete all questions?  
*Remember: If you have a co-borrower, we need his or her information as well.*
- Sign and date this application?
- Include copy of your 1<sup>st</sup> mortgage statement (if applicable).
- Current insurance information.
- Any recent property evaluations.

NOTE: Recent Tax Returns may be requested.

Please fax or mail your application and 1<sup>st</sup> mortgage statement to:

- Fax: (415)752-3904, Attn: LCA Dept.

- Mail: Cournale & Co.  
Attn: LCA Dept.  
4630 Geary Blvd., 2<sup>nd</sup> Floor  
San Francisco, CA 94118